



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **MNJ TRADING**
 Address : Unit 203 Fiori Bldg., Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig City

P.O. No. : 23-11-0805
 Date : 13 November 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 30 Calendar days but not to Exceed 31 Decem
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
			Lot 2		
32	pck	48	Tissue, EVERGREEN Interfolded Paper Towel, 175 pulls	39.80	1,910.40
33	pack	13	Trash Bag, SECURE gpp specs, black 940mmx1016mm, 10pcs /pack	130.00	1,690.00
34	box	150	Surgical Mask, INDOPLAS 3ply Comfortable ear strap, soft and breathable. 50 pcs per box	250.00	37,500.00
Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/Technical Specification and Bid Bulletin, if any					
Sub Total :					41,100.40
***** Nothing Follows *****					

For the use of Internal Audit Service Office.

Control No. 5028

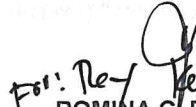
GRAND TOTAL : Php 41,100.40

Total Amount in Words *Forty-one Thousand One Hundred Pesos And 40/100 Only.*


In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.


Very truly yours,

Conforme :


ROMINA C. FERRER
 (Signature over printed name of Supplier)
11/20/23
 Date


VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

ALICIA C. BARAZON
 (Authorized Official)

Funds Available :

JUVY A. CUENCA
 Chief Accountant

Amount : ₱ 41,100.00
 OBR No. : 100-2023-08
0046-1011